

## **Chapter 3**

## **General Provisions**

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### **Section 3 Contract Award and Execution**

**3-301 General**

**3-302 District Recommendation**



### **Section 3 Contract Award and Execution**

#### **3-301 General**

Section 3, “Contract Award and Execution,” of the *Standard Specifications* outlines the requirements for award and execution of the contract.

The Division of Engineering Services-Office Engineer (DES-OE), Awards Unit, prepares and processes the documents necessary to award or reject a project. Districts recommend award of the contract or rejection of bids.

Construction is responsible for administration of the contract and generally assumes this responsibility at the time of award. Section 3-803A, “Work Before Contract Approval,” of this manual covers administrative details.

#### **3-302 District Recommendation**

Section 14, “District Recommendation for Award/Requests to Reject Bids,” of the *Ready to List and Construction Contract Award Guide*, describes the district recommendation procedure in detail, including questions to ask contractors.

The district must not reveal the award recommendation to any contractor or external agency or entity until DES-OE makes the final award decision. DES-OE will inform the contractor of Caltrans’ decision.