

Expires – Upon Issuance of LPP

LAPM Chapter 4: Agreements Updates

I. BACKGROUND

The Administering Agency-State Agreement for State-only Funded Projects (State-only Master Agreement) was recently updated (April 2021). The updates to the State-only Master Agreement, which was previously updated in 2006, are intended to ensure that the agreement language is in accordance with current State requirements and procedures. This reduces the potential need to make ongoing updates by way of pertinent language in project-specific Program Supplemental Agreements that are tied to the Master Agreement. LAPM Chapter 4 has been revised to include updated information about Master Agreements in general as well as information about when, how, and why Master Agreements are updated.

II. POLICY

Local Public Agencies (LPA) will be required to enter into the updated State-only Master Agreement when their next State-only funded project is implemented. This Master Agreement will then be applicable to that particular project and for future State-only funded projects that will have a Program Supplement Agreement. Projects that were implemented previously will continue to be tied to the Master Agreement that they were originally associated with.

III. PROCEDURE

Upon implementation of a new state-only funded project (which most often corresponds with the first Allocation having been approved for a project), the Division of Local Assistance will send to the LPA an updated State-only Master Agreement for signature. This Master Agreement will typically be sent along with the Program Supplement Agreement that would normally be processed for a project.

IV. APPLICABILITY/IMPACTS

This Office Bulletin takes effect immediately for all LPAs and will be implemented for future state-only funded projects allocated through the Caltrans Division of Local Assistance.



Recommended: Original Signature by 06/08/21
Adam Ambrosini, Sr Transportation Engineer Date

Approved: Original Signature by 06/08/21
Felicia Haslem, Chief Date
Office of Project Implementation - North

Attachments:

- Attachment 1 – LAPM Chapter 4
- Attachment 2 – Exhibit 4-B: Local Agency Agreement Execution Checklist