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Local Highway Safety Improvement Program (HSIP) LAPG Chapter 9 Update

I. BACKGROUND

Local Assistance Program Guidelines Chapter 9 (LAPG Chapter 9), Local Highway Safety Improvement Program (HSIP), defines eligibility requirements, funding policy, application submittal and review process, project delivery requirements in compliance with federal and state regulations.

Since the last update to the HSIP Guidelines, there have been new developments related to the HSIP, i.e. (a) the Local Roadway Safety Plan (LRSP) requirement for Local Public Agencies (LPAs) to apply for HSIP funds; and (b) the flexibility of using state funds for HSIP projects. The HSIP delivery requirements and scope/cost change rules have also been adjusted. HSIP Guidelines have been revised to reflect these changes.

II. POLICY

This LAPG Chapter 9 update applies to current and future local HSIP projects to address funding and delivery management.

From the next HSIP Call for Projects (i.e. Cycle 11 in 2022), a Local Roadway Safety Plan (LRSP) or its equivalent (such as Systemic Safety Analysis Report (SSAR) or Vision Zero Action Plan) will be required for an agency to be eligible to apply for HSIP funds. This requirement is added to the Guidelines.

Senate Bill (SB) 137 (Chapter 639 of the 2019 Statutes), effective October 8, 2019, added Section 182.85 to the Streets and Highways Code that authorizes Caltrans to allow up to \$100 million of federal local assistance funds be exchanged for non-federal State Highway Account (SHA) funds. The exchange requires funds be used by the city, county, or other eligible recipients on projects for purposes for which the federal local assistance funds being exchanged were originally intended in order to meet national transportation goals and performance management measures (23 U.S.C. Sec. 150), and must satisfy the intent of the Legislature, as described in Section 2333. This made it possible to use state funds in delivering some HSIP projects. Regulations related to the use of state funds for HSIP projects are added to the Guidelines.

LAPG Chapter 9 revisions include:

- Section 9.2 Local HSIP Advisory Committee: this section is added to address the function and goals of the Local HSIP Advisory Committee.
- Section 9.3 Eligible Applicants: the requirement for a Local Public Agency (LPA) of having an LRSP as a requirement for applying for HSIP funds is added.



- Section 9.5 Funding and Project Costs: the use of state funds for HSIP projects is added.
- Section 9.10 Project Delivery Requirements: this section is updated to accommodate the delivery requirements for state funded HSIP projects. The language of requesting delivery time extension is also added.
- Section 9.11 Project Scope and Cost Change: this section is added to clarify the process of requesting project scope and cost change.

III. PROCEDURE

This revision provides updates due to the new LRSP requirement and the use of state funds in HSIP projects. It also clarifies project delivery requirements and scope/cost change rules. The update of the Local HSIP Guidelines (LAPG Chapter 9) is an ongoing effort of local HSIP management.

IV. APPLICABILITY/IMPACTS

This Office Bulletin applies to local HSIP projects funded through the HSIP funding as authorized by the Streets and Highways Code 2330-2334. The revised policies are implemented to better use and manage the local HSIP funding.

Recommended:	<u>Original Signature by</u>	<u>09/22/21</u>
	Richard Ke, HSIP Manager	Date

Approved:	<u>Original Signature by</u>	<u>09/22/21</u>
	Robert W. Peterson, Chief Office of Federal Programs	Date

Attachments:
Attachment 1 – LAPG Chapter 9, Revised September 2021