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State of California

Business, Transportation and Housing Agency

## **Memorandum**

**To:** Review Appraiser

**Date:** Month Day, Year

**File:**

**From:** (Name)  
Project Delivery Team Leader  
District (#)

**Subject:** A.R. (#)  
Co. Rte. & P.M.  
E.A. \_\_\_\_\_

I have read the attached (number) parcel appraisal and am transmitting the document to you for review and approval.

I have read the appraisal and am satisfied that it is in compliance with R/W Manual Section 7 as to content, completeness, and accuracy.

Upon your review of the appraisal, please return it to this office for assignment to the Acquisition section.

Thank you,

(Name)  
Supervising Appraisal Senior/Project Delivery Team Leader

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