

# Appendix I – Resolutions

## Table of Contents

---

### FILMING

**Use this document for filming when:**

Closure of the State Highway will require traffic redirection onto local streets or roads..... I-1

Filming activity requires closure of the State Highway and there is no acceptable alternate route ..... I-2

A restriction on the State Highway occurs but no closure or detour is required ..... I-3

Time factors do not permit a resolution adoption before the date of the filming activity and requires re-routing over City Streets/County Roads ..... I-4

Time factors do not allow a resolution to be adopted before the date of the filming activity ..... I-5

### SPECIAL EVENTS

**Use this document for special events when:**

Closure of the State Highway will require traffic redirection onto local streets or roads..... I-6

Event activity requires closure of the State Highway and there is no acceptable alternate route ..... I-7

A restriction on the State Highway occurs but no closure or detour is required ..... I-8

Time factors do not permit a resolution adoption before the date of the special event and requires re-routing over City Streets/County Roads ..... I-9

Time factors do not allow a resolution to be adopted before the date of the special event ..... I-10

**FILMING**

(USE THIS RESOLUTION FORMAT WHEN CLOSURE OF THE STATE HIGHWAY WILL REQUIRE TRAFFIC REDIRECTION ONTO LOCAL STREETS OR ROADS)

WHEREAS (name of production company) \_\_\_\_\_ has applied to the State of California to conduct (describe filming activities) \_\_\_\_\_ on State property; and

WHEREAS (filming activities) \_\_\_\_\_ will require the temporary closure of State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_ ; and

WHEREAS said temporary closure will cause the re-routing of traffic onto and over the following (city streets/county roads) \_\_\_\_\_: (describe routing) \_\_\_\_\_.

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (filming activities) \_\_\_\_\_ and recommends approval of and consents to the proposed re-routing of traffic onto and over the described city streets/county roads upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

## FILMING

(USE THIS RESOLUTION FORMAT WHEN THE FILMING ACTIVITY REQUIRES CLOSURE OF THE STATE HIGHWAY AND THERE IS NO ACCEPTABLE ALTERNATE ROUTE)

WHEREAS (name of production company) \_\_\_\_\_ has applied to the State of California to conduct (describe filming activities) \_\_\_\_\_ on State property; and

WHEREAS (filming activities) \_\_\_\_\_ will require the temporary closure of State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_; and

WHEREAS there is no acceptable alternate route, with the result that traffic normally using State Highway Route \_\_\_\_\_ will be temporarily halted or restricted.

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (filming activities) \_\_\_\_\_ and recommends approval of and consents to the proposed closure/restriction of State Highway Route \_\_\_\_\_ upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

## FILMING

(USE THIS RESOLUTION FORMAT WHEN A RESTRICTION ON THE STATE HIGHWAY OCCURS BUT NO CLOSURE OR DETOUR IS REQUIRED)

WHEREAS (name of production company) \_\_\_\_\_ has applied to the State of California to conduct (describe filming activities) \_\_\_\_\_ on State property; and

WHEREAS (filming activities) \_\_\_\_\_ will temporarily impede and restrict the free passage of traffic over State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_; and

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (filming activities) \_\_\_\_\_ and recommends approval of and consents to the proposed restriction of State Highway Route \_\_\_\_\_ upon terms and conditions deemed appropriate and necessary by the by the State of California, Department of Transportation.

## FILMING

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT PERMIT A RESOLUTION ADOPTION BEFORE THE DATE OF THE FILMING AND REQUIRES RE-ROUTING OVER CITY STREETS/COUNTY ROADS)

(To be addressed to the California Film Commission)

(Name of production company) \_\_\_\_\_ has applied to the State of California to conduct (describe filming activities) \_\_\_\_\_ on State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_, between (location) and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_. Said event will require the temporary closure of State Highway Route \_\_\_\_\_, as indicated, and the re-routing of traffic over (describe city streets/county roads) \_\_\_\_\_.

The next regularly scheduled meeting of the City Council/Board of Supervisors of \_\_\_\_\_ will be on (date) \_\_\_\_\_. A formal Resolution by the Council/Board cannot be obtained before the proposed date of the (filming activities) \_\_\_\_\_. In my capacity as (title) \_\_\_\_\_ for the City/County of \_\_\_\_\_, I am authorized to advise you that the City/County of \_\_\_\_\_ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation and further recommends approval of and consents to the re-routing of traffic onto and over the named city streets/county roads.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## FILMING

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT ALLOW A RESOLUTION TO BE ADOPTED BEFORE THE DATE OF THE FILMING)

(To be addressed to the California Film Commission)

(Name of production company) \_\_\_\_\_ has applied to the State of California to conduct (describe filming activities) \_\_\_\_\_ on State Highway Route \_\_\_\_\_ on \_\_\_\_\_, between (location) and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_.

The next regularly scheduled meeting of the City Council/Board of Supervisors of will be on (date) \_\_\_\_\_. A formal Resolution by the Council/Board cannot be obtained before the proposed date of (filming activities) \_\_\_\_\_. In my capacity as (title) \_\_\_\_\_ for the City/County of \_\_\_\_\_, I am authorized to advise you that the City/County of \_\_\_\_\_ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**SPECIAL EVENT**

(USE THIS RESOLUTION FORMAT WHEN CLOSURE OF THE STATE HIGHWAY WILL REQUIRE TRAFFIC REDIRECTION ONTO LOCAL STREETS OR ROADS)

WHEREAS (name of sponsor) \_\_\_\_\_ has applied to the State of California to conduct (describe special event) \_\_\_\_\_ on State property; and

WHEREAS (special event) \_\_\_\_\_ will require the temporary closure of State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_; and

WHEREAS said temporary closure will cause the re-routing of traffic onto and over the following (city streets/county roads) \_\_\_\_\_, (describe routing) \_\_\_\_\_.

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (special event) \_\_\_\_\_ and recommends approval of and consents to the proposed re-routing of traffic onto and over the described city streets/county roads upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

## SPECIAL EVENT

(USE THIS RESOLUTION FORMAT WHEN THE SPECIAL EVENT REQUIRES CLOSURE OF THE STATE HIGHWAY AND THERE IS NO ACCEPTABLE ALTERNATE ROUTE)

WHEREAS (name of sponsor) \_\_\_\_\_ has applied to the State of California to conduct (describe special event) \_\_\_\_\_ on State property; and

WHEREAS (special event) \_\_\_\_\_ will require the temporary closure of State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_; and

WHEREAS there is no acceptable alternate route, with the result that traffic normally using State Highway Route \_\_\_\_\_ will be temporarily halted or restricted.

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (special event) \_\_\_\_\_ and recommends approval of and consents to the proposed closure/restriction of State Highway Route \_\_\_\_\_ upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.



**SPECIAL EVENT**

(USE THIS RESOLUTION FORMAT WHEN A RESTRICTION ON THE STATE HIGHWAY OCCURS BUT NO CLOSURE OR DETOUR IS REQUIRED)

WHEREAS (name of sponsor) \_\_\_\_\_ has applied to the State of California to conduct (describe special event) \_\_\_\_\_ on State property; and

WHEREAS (special event) \_\_\_\_\_ will temporarily impede and restrict the free passage of traffic over State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_ between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_; and

NOW THEREFORE be it resolved that the City/County of \_\_\_\_\_ approves and consents to the proposed (special event) \_\_\_\_\_ and recommends approval of and consents to the proposed restriction of State Highway Route \_\_\_\_\_ upon terms and conditions deemed appropriate and necessary by the by the State of California, Department of Transportation.

**SPECIAL EVENT**

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT PERMIT A RESOLUTION ADOPTION BEFORE THE DATE OF THE SPECIAL EVENT AND REQUIRES RE-ROUTING OVER CITY STREETS/COUNTY ROADS)

(To be addressed to the Department’s Permit Engineer)

(Name of sponsor) \_\_\_\_\_ has applied to the State of California to conduct (describe special event) \_\_\_\_\_ on State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_, between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_. Said event will require the temporary closure of State Highway Route \_\_\_\_\_, as indicated, and the re-routing of traffic over (describe city streets/county roads) \_\_\_\_\_.

The next regularly scheduled meeting of the City Council/Board of Supervisors of \_\_\_\_\_ will be on (date) \_\_\_\_\_. A formal Resolution by the Council/Board cannot be obtained before the proposed date of the (special event) \_\_\_\_\_. In my capacity as (title) \_\_\_\_\_ for the City/County of \_\_\_\_\_, I am authorized to advise you that the City/County of \_\_\_\_\_ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation and further recommends approval of and consents to the re-routing of traffic onto and over the named city streets/county roads.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## SPECIAL EVENT

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT ALLOW A RESOLUTION TO BE ADOPTED BEFORE THE DATE OF THE SPECIAL EVENT)

(To be addressed to the Department's Permit Engineer)

(Name of sponsor) \_\_\_\_\_ has applied to the State of California to conduct (describe special event) \_\_\_\_\_ State Highway Route \_\_\_\_\_ on (date) \_\_\_\_\_, between (location) \_\_\_\_\_ and \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_. The next regularly scheduled meeting of the City Council/Board of Supervisors of will be on (date) \_\_\_\_\_. A formal Resolution by the Council/Board cannot be obtained before the proposed date of (special event) \_\_\_\_\_. In my capacity as (title) \_\_\_\_\_ for the City/County of \_\_\_\_\_, I am authorized to advise you that the City/County of \_\_\_\_\_ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_