



DIVISION OF AERONAUTICS

Functional Organization Chart

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MARY BETH HERRITT
DIVISION CHIEF, ACTING

Office of Airports
JEFF BROWN, CHIEF

- Conduct public use airport/heliport and hospital heliport safety and permit compliance inspections
- Under Federal Aviation Administration contract, conduct inspections and update Airport Master Records for specified public-use airports
- Review and assess new, amended, and corrected airport/heliport permit applications, including plans check/approval, site visits, final permit inspections, and issuing of permits
- Evaluate proposed K-12 School, Community College, and State building sites within two nautical miles of an airport
- Manage the Helicopter Landing Authorization program for evaluation and authorization of helicopter landings within 1,000 feet of K-12 schools
- Host and maintain the Caltrans Heliplates App and online information system for hospital heliports
- Oversee development of and updates to the California aeronautical chart
- Work with federal, State, and local agencies on facility, airspace, and other aviation matters
- Assist and guide current and prospective airport/heliport owners, managers, and consultants with permitting, regulatory, and other aviation issues
- Respond to State aeronautics-related requests and questions from the public

Office of Aviation Planning
RON BOLYARD, CHIEF

- Develop State aviation planning policies and participate in the development of federal planning policies
- Participate in intermodal planning and regional aviation system planning with cities, counties, MPOs, RTPAs and various Caltrans Divisions and Districts statewide
- Review, comment on, and develop guidelines for aviation-related activities in MPOs and RTPAs Regional Transportation Plans, Overall Work Programs, and cities' and counties' airport master plans
- Update the California Aviation System Plan; develop and publish the California Airport Land Use Planning Handbook; review and comment on Airport Land Use Compatibility Plans, and related city and county land use decision overrides
- Analyze aviation's influence on the State's economy
- Aviation liaison for Caltrans Divisions including aviation-related research activities, transportation information, and goods movement
- Pursue State and federal grants to facilitate aviation system advancement
- Collect and publish aviation statistics
- Analyze and monitor aviation related federal and State legislation

Office of Technical Services and Programs
TAREK TABSHOURI, CHIEF

- Develop the Capital Improvement Plan (CIP) for statewide aviation needs and provide airport sponsor guidance
- Prepare and manage the State Aeronautics Program
- Provide engineering assistance to local governments on airport capital improvement projects under the California Aid to Airports Program
- Review or manage State general aviation loans and Acquisition and Development grants
- Develop and manage federal grant contracts awarded from the Federal Aviation Administration Airport Improvement Program to support general aviation
- Manage the AirportIQ System Management database and provide technical assistance to airport sponsors to update airport CIP project lists
- Conduct public meeting to share information with the stakeholder groups in conjunction with the Federal Aviation Administration, the Association of California Airports, and others
- Evaluate land use compatibility and proposed school sites near airports by developing site specific maps using AutoCAD
- Maintain and update the Airport Pavement Management System that identifies needs and estimates capital outlay costs

Resource Management
VACANT

- Administer operating and capital budgets
- Administrative and personnel support

Grants and Loans
SHANNON MONTANO

- Manage grants and loans to airports for capital improvement projects
- California Transportation Commission Liaison

Airport Noise Program and Environmental Review
PHILIP CRIMMINS

- Administer California airport noise regulations
- Review and comment on environmental documents for airport related local developments