

Candidate Application
Dispute Resolution Board (DRB) & Dispute Resolution Advisor (DRA)
California Department of Transportation – Division of Construction

A. Contact Information

Name			Date	
Address		City	State	Zip Code
Phone Number		E-mail Address		

B. Professional Licenses/Registrations

Please provide name or type of license, state, expiration date and number.

Name/Type of License/Registration	State and Number	Exp. Year

C. Education/Related Training

Please list degree, college/other school and dates.

University/College/Organization/Trade School	Degree / Certificate	Month/Year

Caltrans provided DRB training is a requirement to be eligible as a DRB Member or a DRA. Please indicate the location and completion date of your training.

Caltrans DRB Training Location: _____ Completion Date(MM/YY): _____

D. Construction Experience Summary

I have construction experience working in the following capacities:

<input type="checkbox"/> Civil Engineer	<input type="checkbox"/> Architect	<input type="checkbox"/> Builder/Developer
<input type="checkbox"/> Structural Engineer	<input type="checkbox"/> Electrical Engineer	<input type="checkbox"/> Planner
<input type="checkbox"/> Geologist	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Mechanical Engineer
<input type="checkbox"/> General Contractor	<input type="checkbox"/> Accountant	<input type="checkbox"/> Chemical Engineer
<input type="checkbox"/> Construction Mgr.	<input type="checkbox"/> Supplier/Mfg.	<input type="checkbox"/> Environmental Engineer
<input type="checkbox"/> Sub-/Specialty Contractor	<input type="checkbox"/> Owner Representative	<input type="checkbox"/> Landscape Architect
<input type="checkbox"/> Other (Describe)		

I have substantial experience in the following types of construction:

<input type="checkbox"/> Bridge (Concrete)	<input type="checkbox"/> Bridge (Steel)	<input type="checkbox"/> Buildings
<input type="checkbox"/> Earth Retaining Systems	<input type="checkbox"/> Electrical Systems	<input type="checkbox"/> Environmental
<input type="checkbox"/> Foundation	<input type="checkbox"/> Highway	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Marine	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Tunnel
<input type="checkbox"/> Other (Describe)		

E. Qualification Statement

Candidates shall have substantial experience in or directly related to public works heavy highway construction projects with or on behalf of federal, state or local government agencies, particularly Caltrans.

Experience shall be a minimum of 10 years in any combination of the following:

- a) Supervisor, manager, or executive in public works heavy highway construction contracts with emphasis in resolution of disputes arising out of said contracts.
- b) Attorney representing parties in litigating or arbitrating public work heavy highway construction contract claims.

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- c) Judge or arbitrator adjudicating or otherwise resolving public work heavy highway construction contract claims.

Provide a 500 word or less statement of you qualifications that explain how you meet the aforementioned criteria:

F. General Experience Summary

Please provide a brief description of your experience in 25 words or less. If you are prequalified for this list, this information will be included next to your name on the Dispute Resolution Board Candidates List and/or on the Dispute Resolution Advisor Candidates List on the Division of Construction's DRB web page.

Description:

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G. DRB meeting and job site locations you are willing to work:

<input type="checkbox"/> All of California	<input type="checkbox"/> Alameda	<input type="checkbox"/> Alpine	<input type="checkbox"/> Amador	<input type="checkbox"/> Butte
<input type="checkbox"/> Calaveras	<input type="checkbox"/> Colusa	<input type="checkbox"/> Contra Costa	<input type="checkbox"/> Del Norte	<input type="checkbox"/> El Dorado
<input type="checkbox"/> Fresno	<input type="checkbox"/> Glenn	<input type="checkbox"/> Humboldt	<input type="checkbox"/> Imperial	<input type="checkbox"/> Inyo
<input type="checkbox"/> Kern	<input type="checkbox"/> Kings	<input type="checkbox"/> Lake	<input type="checkbox"/> Lassen	<input type="checkbox"/> Los Angeles
<input type="checkbox"/> Madera	<input type="checkbox"/> Marin	<input type="checkbox"/> Mariposa	<input type="checkbox"/> Mendocino	<input type="checkbox"/> Merced
<input type="checkbox"/> Modoc	<input type="checkbox"/> Mono	<input type="checkbox"/> Monterey	<input type="checkbox"/> Napa	<input type="checkbox"/> Nevada
<input type="checkbox"/> Orange	<input type="checkbox"/> Placer	<input type="checkbox"/> Plumas	<input type="checkbox"/> Riverside	<input type="checkbox"/> Sacramento
<input type="checkbox"/> San Benito	<input type="checkbox"/> San Bernardino	<input type="checkbox"/> San Diego	<input type="checkbox"/> San Francisco	<input type="checkbox"/> San Joaquin
<input type="checkbox"/> San Luis Obispo	<input type="checkbox"/> San Mateo	<input type="checkbox"/> Santa Barbara	<input type="checkbox"/> Santa Clara	<input type="checkbox"/> Santa Cruz
<input type="checkbox"/> Shasta	<input type="checkbox"/> Sierra	<input type="checkbox"/> Siskiyou	<input type="checkbox"/> Solano	<input type="checkbox"/> Sonoma
<input type="checkbox"/> Stanislaus	<input type="checkbox"/> Sutter	<input type="checkbox"/> Tehama	<input type="checkbox"/> Trinity	<input type="checkbox"/> Tulare
<input type="checkbox"/> Tuolumne	<input type="checkbox"/> Ventura	<input type="checkbox"/> Yolo	<input type="checkbox"/> Yuba	

H. DRA Roster Selection Process

Any person who has served on a total of 3 Caltrans' projects as a DRB member or on 2 Caltrans' projects as a DRB chairperson.

I. DRB / DRA Experience

Include past and current DRA's/DRB's.

Experience	Caltrans	Other Public Agencies	Private Construction	Total
# of Jobs as DRB Member				
# of Jobs as DRB Chair				
# of Jobs as DRA				

J. Conflict of Interest and Ethics Statement

I will provide a disclosure statement describing past, present, anticipated, and planned relationships, including indirect relationships through my present employer, to other parties involved in a construction project, including but not limited to, relevant subcontractors or suppliers to the parties, parties' principals, or parties' counsel. Furthermore, disclose any close professional or personal relationships with all key members in the project. This will be done prior to accepting a nomination to serve on a DRB or DRA for said construction project.

I agree

I don't agree

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K. Compensation

I agree that I will be fully compensated in accordance with the terms and conditions of the contract and Dispute Resolution Board Agreement or Dispute Resolution Advisor Agreement. This will be full compensation for on site time, travel expenses, transportation, lodging, time for travel and incidentals for each day, or portion thereof, that I am at an authorized DRB or DRA meeting. In addition, I will be paid the hourly rate specified in the Dispute Resolution Board Agreement or Dispute Resolution Advisor Agreement for work outside the official DRB or DRA meetings that has been authorized.

I agree

I don't agree

L. Professional References

Provide the following information for at least two references to attest to your professional experience as depicted in this application. In addition, these references should be able to attest to your suitability to perform as a DRB or DRA and provide additional information about you.

Name	Address	Phone

M. Certification and Acknowledgement

The information in this application is true and accurate to the best of my knowledge, information, and belief. Moreover, I acknowledge that submittal of this application is not a guarantee of work as a DRB member or as a DRA. I further acknowledge that there is a selection and approval process that must occur in order to be a part of a DRB or a DRA. (Must be checked to submit form).

Signature of Applicant: _____

Send Completed Form to: ADR Engineer – Division of Construction (MS 44)
State of California
Department of Transportation
P. O. Box 942874
Sacramento, CA 94274-0001