

**CALTRANS**  
**OFFICE OF STRUCTURAL MATERIALS**  
**POLE INSPECTION REQUEST**  
**PHONE: (916) 227-7266      FAX: (916) 227-7117**

SCHEDULED DATE: \_\_\_\_\_ QASI OFFICE: \_\_\_\_\_ INSPECTOR ASSIGNED: \_\_\_\_\_ CONTRACT DOCUMENTS:  Yes  No  
**OR**  MATERIAL WILL NOT BE INSPECTED AT THE SOURCE AT THIS TIME

This section is for METS LAB use only

NUMBER OF PAGES INCLUDING COVER PAGE: ( \_\_\_\_\_ )

**CONTRACT NO:** \_\_\_\_\_ **INSPECTION DATE REQUESTED:** \_\_\_\_\_

(EA - XX-XXXXXX) *FAX requests must be received at least 2 business days prior to the inspection date requested. One week notice is required locations outside the State of California.*

**STANDARD PLAN VERSION:**  2002    2004    2004 Rev.    2006    2010    2010 Rev.  
 2015    2015 Rev.

**MATERIALS OR ACTIVITIES TO BE INSPECTED:**

BID ITEM #	ITEM CODE*	MATERIAL DESCRIPTION	POLE TYPE	QUANTITY TO BE INSPECTED

\* 6-digit code can be found at the beginning of each item in the contract's special provisions.

- WELDING** (Shop / Field) Please circle.       **PROCEDURE/QUALIFICATION TEST**  
 **SOURCE**       **OTHER**

**RESIDENT ENGINEER:** \_\_\_\_\_ **PHONE:** (      )

**FABRICATOR ORDER #:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

**FABRICATOR NAME:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**PHONE:** (      ) **FAX:** (      )

**ADDRESS / CITY / ZIP CODE:** \_\_\_\_\_

**PERSON REQUESTING INSPECTION:** \_\_\_\_\_

**PERSON TO CONTACT ON SITE:** \_\_\_\_\_ **PHONE:** (      )  Same as above

Note: Inspection will only be performed at the location where the material is located. All appropriate documents should be readily available for our inspector to verify. Be aware that any other material not listed on the inspection form will not be inspected without prior confirmation. We expect to be able to confirm your inspection date on the next business day following receipt of this form. Please notify this office of all changes to your schedule at least 24 hours prior to the scheduled inspection date. Incomplete or incorrectly filled out forms will delay the inspection process. Be advised that due to the unpredictable nature of inspections, OSM staff may not be able to schedule appointments for a specific time of day. Inspections of material in production may occur at any time. Please remember to provide safe access to all material requiring inspection. This form can be downloaded off the web at:

<http://www.dot.ca.gov/hq/esc/Translab/smbforms.htm>