

**Planning for California Interregional Blueprint Workshops**  
**TEAM MEETING**  
January 20, 2010

Those Present: Del Deletesky, Pam Korte, Nathan Smith, Laurie Waters, Stuart Mori, Sharon Sherzinger, Mike McCoy, Lauren Hilliard, Doug McIver, Nancy Kays, Marty Tuttle. By Phone: Chuck Anders, Joan Chaplick, Maria Mayer.

**ACTION SUMMARY**

- Del and Nancy will revise the workshop agenda according to decisions made at this meeting.
- Chuck will work with Mike and Del on polling questions that can accompany the presentations. He can also ask questions and poll on the fly during the workshop.
- Nancy will send Del a PowerPoint template for everyone to use for their presentations. We are expecting 20-25 slides all together.
- Nathan will e-mail District 7 and 8 about which modelers will be attending each workshop so that questions/comments can be anticipated.
- We will plan for up to 100 people at Sacramento workshop, fewer at others. Chuck will provide 100 keypads for the polling.
- Nancy will provide nametags and people will self-introduce at beginning of workshops.
- Del will work with Marty on his PowerPoint, which will be based on his 4-5 slides about CIB.
- Mike's presentation will have two parts – interregional narrative (baseline status) and modeling tools.
- Mike/Del will invite Ron West to speak about the Household Travel Survey at the Sacramento workshop, during Mike's presentation.
- Chuck will develop some questions on how the group can best work together in the future, giving some choices of ways.
- Nathan will work with Doug and Ron to explain what the California Interagency Modeling Forum will be doing.
- Chuck will ask a question about people's roles at the beginning of the workshop, primarily so we can know how particular groups answered poll questions.
- Marty wants the PowerPoints (in at least draft form, with goals) by Friday, January 29, and completed by February 3 when there will be a meeting to discuss the Interregional Blueprint Narrative.
- Marty and others will brief Randy Iwasaki on February 8, 1:00 – 2:00 p.m.
- The workshop handouts will be agenda, 1-2 page summary of the Narrative, maps, the process graphic, and the PowerPoints (in b/w with space for notes). Final design of the workbook/packet has not yet been determined.

- Outreach consists of an e-mail to all Districts asking them to spread the word to regional and local agencies, and e-mails directly to the agencies, using CalCOG and RCTF lists.
- There will be a dry run of the presentations on February 10, 10:00 to noon. Chuck will attend by phone, but will be able to operate the program via the Web so everyone can see it.
- Del/Nathan will send an e-mail to the Policy Advisory Committee, informing them of the workshop purpose changes.