

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 20-21, 2016

Reference No.: 2.8b.(3)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-13-07 WAIVER 16-03**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) extend the period of contract award for the project listed on the attached document for the time period shown.

ISSUE:

The Commission allocated \$463,000 for the construction of one locally-administered State Transportation Improvement Program (STIP) project identified on the attachment. The responsible agency has been unable to award the contract within six months of allocation. The attachment describes the details of the project and the explanation for the delay. The respective agency requests an extension, and the planning agency concurs.

BACKGROUND:

Current STIP Guidelines, Resolution G-13-07, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

Time Extension/Waiver – Project Contract Award Deadline
 Local Streets and Roads Projects

| Project # | Applicant County PPNO Project Description Reason for Project Delay | Extension Amount <i>Construction Only</i> | Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation |
|--|--|--|--|
| 1 | Inyo County Inyo County PPNO: 09-2598 Ed Powers Bike Lanes project | \$463,000 | 06/25/2015 FP-14-60 3 Months 03/31/2016 Support |
| <p>Inyo County (County) is requesting a three-month extension to the period of contract award for the construction (CON) phase of the Ed Powers Bike Lanes project. Due to a recent upgrade to the Federal Highway Administration's (FHWA's) Financial Management Information System (FMIS), the County experienced an unexpected delay in approval of its Request for Authorization (RFA).</p> <p>The County received their CON allocation on June 25, 2015. The County was ready to advertise the project and the RFA was submitted to the Department on October 25, 2015. The Department submitted the RFA initially on November 4, 2015, but experienced delays due to a FMIS system glitch resulting from an upgrade. FHWA was made aware of the issue and requested the Department to continue resubmitting the RFA until the glitch was resolved. FHWA authorized the RFA on December 24, 2015. The County is requesting a three-month extension from December 31, 2015 to March 31, 2016 to advertise and award the project.</p> | | | |